



Professional Profile

- Doctoral-level professional with expertise in development and implementation of ministry formation standards and competencies; the practice of liturgy in intercultural contexts; the intersection of faith, theology, and society
- Strong background in teaching theology to undergraduates and college-educated adults, with particular specializations in ecclesiology, ecumenism, and Christology
- Detail-oriented business leader with extensive collaborative management capabilities
- Excellent written, verbal and interpersonal communications skills with the capacity to adjust formal presentations and informal communications appropriately to meet the needs of diverse audiences
- Creative thinker who strives to find solutions to complex problems in innovative ways
- Strong capabilities for analysis, observation, and institutional process development and improvement
- Extensive consultation experience in areas of technology, organizational leadership and online communications

Education

- **Ph.D. (Systematic Theology).** The Catholic University of America.
Dissertation: "Communication, Communion and Conflict in the Theologies of Gregory Baum and Patrick Granfield." Director: Rev. Msgr. Paul McPartlan, S.T.L., D.Phil.
- **M. Phil. (Systematic Theology).** The Catholic University of America.
- **M.Div., M.A. (Systematic Theology), with distinction.** Washington Theological Union.
M.A. Thesis: "*Sentire Cum Ecclesia*: Towards an Understanding of the Role of the Theologian in the Contemporary Church" Director: Rev. John Burkhard, OFM Conv., Ph.D.
M.Div. Integrating Paper: "Faithful Politics: A Public Theology and Pastoral Methodology for Catholics in the Public Square" Facilitators: Rev. Kevin O'Neil, C.Ss.R., Ph.D. & Rev. Joseph Wimmer, O.S.A., Ph.D.
- **B.A., (Theology, Philosophy,) summa cum laude, honors.** St. Bonaventure University.
Class Rank: 1 of 373.
- **New York State Regents Diploma with Honors.** Notre Dame High School, Utica, NY.
Class Valedictorian.

Peer Reviewed and Scholarly Publications (selected)

- "Theological Inquiry and Leadership in a 'Post-Truth' Era: Insights from Blessed Oscar Romero." To be published (2017) as a chapter in a volume of peer-selected essays from the Mid-Atlantic Region American Academy of Religion / Society of Biblical Literature Annual Conference, New Brunswick, NY, March 2017.
- "There is Something in the Breathing Together of the Pastors and the Faithful Which is Not in the Pastors Alone": The Normative Significance of the *Sensus Fidei*." *Chicago Studies* 48, no. 1 (Spring 2009): 85-109.

programs that are sponsored by arch/dioceses and by academic institutions. My office is responsible for coordinating the review and approval processes and regular reporting, as well as consulting with diocesan and national leaders in the area of best ministry formation practices. Annual office budget: \$200K+.

Marymount University, Arlington, Va.

2016 – 2019

Independent, coeducational Catholic university offering bachelor's, master's, and doctoral degrees

Adjunct Faculty of the School of Arts & Sciences in the Department of Theology & Religious Studies. I taught multiple sections of the required undergraduate course in theology entitled "Theological Inquiry." The course provided an introduction to the discipline of Christian theology by examining the perennial questions of existence and the answers to those questions found in the Christian faith. It served as an overview of the development of Christian theology with an emphasis on the role Christian theology can play in the students' lives, culture, and world. The issue of the responsibilities of Christianity in a pluralistic world is also addressed, including a review of the similarities and differences between Christianity and the other two major monotheistic world religions - Judaism and Islam.

Conference of Major Superiors of Men (CMSM), Washington, D.C.

2016 - 2018

Association of the leadership of men in religious and apostolic institutes in the United States

Theological Consultant (2 months, limited engagement) – Researched and gathered relevant information to produce a resource white paper to assist the leadership of those religious communities who are a part of its membership. Included direct engagement with a number of theological and ministerial experts on diverse issues and a strategic process of codifying information into a useable and friendly document for dissemination to the members.

Washington Theological Union (WTU), Washington, D.C.

2010-2012

Roman Catholic graduate school of theology and ministry

Guest Lecturer (2 years, infrequent, departed due to closure) - Presented interactive lectures on various topics in graduate level courses related to my theological and ministerial areas of expertise, including lay ministry formation, theology of lay ecclesial ministry, and theology of vocation.

Managing Librarian for Research, Serials & Technology (Part time staff, 2 years, departed due to closure)

- Developed and implemented integration of new website and online catalog. Liaised for library IT needs. Organized and promoted library's online tools and instructed patrons individually and in groups about them. Managed new acquisitions for 130,000+ book collection and 300+ serials subscriptions, both print and digital. Supervised and oriented new assistant librarians. Resourced graduate students and professors with appropriate materials for classwork and other research. Collaborated in the final evaluation and preparation of the library's collection for transition to new owners in conjunction with the Washington Theological Union's 2013 closing.

Education for Parish Service (EPS), Washington, D.C.

2009-2010

Catholic Scriptural, theological and spiritual development program for college educated adults

Adjunct Faculty Member (2 years, 2 classes per semester, departed due to closure) – Designed and taught two mini-courses on trinitarian theology and Christology based on texts provided by program. Interactive format. Assisted in facilitating spiritual reflection seminars for class and offering feedback on student final paper projects. Received positive feedback on method and approach from administrators and students.

Other Ministry Consultations and Positions

St. Mary of Mt Carmel – Blessed Sacrament Church, Utica, NY **2005-Present**
Small urban parish identified for its hospitality, enriching liturgical music and engaging liturgies

Liturgical Planning Consultant (15 years, infrequent, regular, pro-bono) – Have worked with parish leadership to develop liturgical ministers within the parish and facilitated creative visioning for parish liturgies year-round. Served as co-creative for detailed liturgies of Holy Week for 15 years. Consulted on art and environment as well as logistical needs in the worship space (e.g. sound system).

St. Camillus Roman Catholic Church, Silver Spring, Md. **2009-2010**
Multicultural Franciscan parish which emphasizes active social justice direct service and advocacy

Liturgical Planning Consultant (2 years, monthly, occasionally weekly, limited engagement) – Worked with parish leadership and constituencies to develop liturgical resources that were attentive to the needs of a multiethnic, multi-demographic parish community. Created adaptable celebrations of the Lenten rites associated with the Rite of Christian Initiation of Adults (RCIA) and the celebration of infant baptism in the context of Sunday Eucharist. Assisted in the development and implementation of a five-year strategic plan for the parish in the area of liturgy.

Ecumenical Advocacy Days for Global Peace with Justice (EAD), Washington, D.C. 2008-2012
Coalition of over fifty Christian organizations promoting focused social justice advocacy through policy education and training at annual national gathering

Worship Coordinator (4 years, 6-8 months per year, volunteer service) - Facilitated regular meetings of volunteer group associated with worship for annual four-day social justice conference of over seven hundred persons. Coordinated and prepared all the activities related to worship, encouraging representatives of various Christian traditions in the organization to take responsibility for aspects of the worship on an extremely limited budget. Approximately 180 volunteer hours per year. Prepared and coordinated liturgy and music planning and implementation for Catholic Mass at event.

Franciscan Action Network (FAN), Washington, D.C. **2007-2010**
Coalition of groups and persons involved in social justice advocacy and policy resourcing in the spirit of St. Francis and St. Clare of Assisi.

Founding staff member, Digital Communications and Outreach Coordinator (Full time, 4 years, departed for new position) - Developed vision for and oversaw development and deployment of website, related database, online communication and social networking efforts. Liaised between relevant staff and third-party developers. Utilized skills and background in theology, ministry and Franciscan spirituality to develop programmatic content for organization. Collaborated on and oversaw the implementation of foundational network infrastructure, as well as initial and subsequent acquisitions and upgrades related to all aspects of technology and hardware. Worked with third-party IT services provider to maximize efficient use of limited resources for growing IT needs of the organization.

Washington Theological Union (WTU), Washington, D.C. **2003-2006**
Roman Catholic graduate school of theology and ministry

Liturgy Coordinator, Lay Formation for Ministry Program (3 years, monthly, internship service) - Planned and prepared monthly evening prayers services for 50+ lay ministry students. Planned music and rehearsed choir and instrumentalists for services, whom I recruited from among the school community. Developed and implemented adaptations of the Liturgy of the Hours, Taize, and Liturgy of the Word services.

The Faith & Politics Institute, Washington, D.C.

2004-2005

Capitol Hill-based interfaith organization developing integral leadership skills for Members of Congress and their staffs through the promotion of spiritual practices, civil dialogue, and humanitarian service

Ministry Intern for Faith-Based Programming (1 year, internship service) – Assisted staff in leading Members of Congress and Congressional staff members in small weekly sharing groups. Surveyed and developed programmatic activities for Congressional staff. One of two people on the advance team for organization's Congressional Civil Rights Pilgrimage to Alabama in March 2005, ensuring smooth operation of the four-day Pilgrimage, which included 50 Members of Congress and over 200 relatives and friends.

Historic Old St. John's Parish – St. Francis de Sales Parish – Saint Mary's Parish, Utica, NY 2003

Three historically urban parishes merged via a carefully prepared pastoral plan

Theological Consultant and Pastoral Plan Editor (6 months, weekly, limited engagement) – Worked closely with leaders from all three parishes and overall director of the pastoral plan consultation to finalize elements of pastoral care and parish life to be structured into the merger process. Performed significant editorial activities to finalize final copy of 100+ page document for final review and approval.

St. John the Evangelist Catholic Church, Silver Spring, Md.

2003

Diverse suburban parish

Theological and Ritual Consultant for RCIA and Liturgy (1 year, weekly, internship service) – Assisted with coordination of Rite of Christian Initiation of Adults (RCIA) and taught faith formation classes, including RCIA. Participated as a cantor and member of parish choir.

LutheranCare Adult Living Facility, Clinton, NY

2003

Ecumenical Christian facility for elderly in upstate New York

Clinical Pastoral Education (CPE) Experience (4 months, full time, internship service) – Intensive program of pastoral care for residents of nursing facility as part of an ecumenical Christian team of chaplains. Participated in regular meetings of this group for group evaluations based on submitted case studies from ministry and received strong supervisor evaluations.

St. Francis de Sales Roman Catholic Parish, Utica, NY

1995-2000

Innovative and socially-conscious multicultural urban parish focused on responding to the needs of the urban poor

Lay Minister for Liturgy, Outreach, and Pastoral Care (Full time, 5 years, departed due to education commitments) - Coordinated and collaborated various aspects of parish-based direct service ministries for the indigent poor (food pantry, clothing store) and engaged with associated independent parish-sponsored ministries focused on meeting needs of families in poverty in the local community (e.g. walk-in health care clinic, hospice for the poor, home for at-risk teen women, soup kitchen, refugee resource center). Provided leadership for ongoing development of vibrant multicultural worship services which incorporated Anglo, Vietnamese, and Sudanese Catholic traditions. Provided team-based pastoral care at local psychiatric center facility. Worked to enhance communication about the parish and its work in the local media through public access programming. Assisted with young adult immersion experiences in parish ministries and spiritual reflection activities.

Business Leadership & Digital Communications

Perisphere Media, Washington, D.C.

2011-Present

Digital media studio specializing in strategic website design and development and digital communications needs for over 50 small and medium businesses and nonprofit organizations

Co-Founding Executive Producer and Partner (ranging from 20 – 40 hours per week; more recently less frequent due to other work commitments) - Developing, overseeing, and implementing creative web projects and ongoing online communications and related creatives with a specialized focus on small businesses and nonprofit organizations. Focused initial project work and building of client relationships in organization's start-up year (2011-12). Significant management of internal team activities and client needs within pre-determined client budgets Projects and outreach engagements in my portfolio with the organization include:

- Catholic Volunteer Network – <http://catholicvolunteernetwork.org>
- The Center for Safe Internet Pharmacies - <http://safemedsonline.org>
- Ecumenical Advocacy Days - <http://www.advocacydays.org>
- The Interfaith Conference of Metropolitan Washington - <http://ifcmw.org>
- National Advocacy Center of the Sisters of the Good Shepherd – <http://gsadvocacy.org>
- Support Our Aging Religious - <http://www.soar-usa.org>
- Washington Theological Consortium - <http://www.washtheocon.org>
- Your Chef's Table – <http://yourchefstable.net>

Conference of Major Superiors of Men (CMSM), Washington, D.C. 2016 - 2018
Association of the leadership of men in religious and apostolic institutes in the United States

Digital Media Coordinator (15-20 hours per week) – Assisted in the configuration, launch, maintenance and content and functionality strategy of organization's website. Related strategic coordination and production of digital communication services, including organization, layout, copy editing, of email communications and social media strategy and implementation. Training of relevant staff on website capabilities and assistance with strategic IT review.

Ecumenical Advocacy Days for Global Peace with Justice (EAD), Washington, D.C. 2008-2011
Coalition of over fifty Christian organizations promoting focused social justice advocacy through policy education and training at annual national gathering

Website Coordinator (2 years, weekly) - Oversaw all aspects of reconfiguration and content on website. As part of organization's re-visioning effort, proposed development of website within overall strategic communications strategy focused on promoting local and national interactive support structure for the lobbying efforts of sponsor organizations, with an eye to rebranding, an integrated CMS solution, and social media. Continued this work as part of my portfolio with Perisphere Media.

Thea Bowman House, Utica, NY 2001-2002
Nonprofit daycare and after school center for at-risk children and youth

Development staff & Technology coordinator (Part time, 1 year limited engagement) – Updated donor database using MS Access and developed key public relations materials and organizational messaging. Assisted in grant writing and applications. Maintained and upgraded computer workstations at organization's two sites and prepared written recommendations for future purchasing and technology policies. Trained key staff in operation of computers and office software.

Digital and Technology Proficiencies

- Project management and strategic communications planning
- Website content management and information architecture
- Intermediate HTML capabilities
- Extensive knowledge of Microsoft Office, Google Apps, and Adobe Suite
- Windows, Mac, and Android systems expertise
- Strategic content production and deployment across any digital medium or platform (e.g. email, social media, webinar, video)

Language Background

- French (reading / writing capabilities)
- Spanish (reading / writing capabilities)
- Biblical Greek (basic reading capability)
- Ecclesiastical Latin (basic reading ability)

Professional Organizations

- American Academy of Religion
- College Theology Society
- Catholic Theological Society of America
- National Association for Lay Ministry

Certificates

- Certificate in Ecumenical Studies, Washington Theological Consortium, Washington, D.C.
- VIRTUS Child Protection Training, Diocese of Arlington, Va.

References

Available upon request.