

A sample of how a combined parish in New York State responded to the Covid-19 outbreak in terms of goals and objectives, which could be adapted for other parish / org uses.

Parish COVID-19 Pastoral Master Plan

GOALS BEING REACHED TOWARD...

- 1) Meet social outreach needs of community presented by pandemic
- 2) Help maintain spiritual life and prayer life of parish in non-physical ways
- 3) Provide pastoral care for sick/dying and families
- 4) Maintain sufficient income stream to avoid salary reductions/layoffs

GOAL 1: SOCIAL-OUTREACH NEEDS

- Contact: One FT staff member (Director, Faith Formation Coordinator) is now “FEMA”
 - Contact for all donations of time, money, housing, resources
 - Contact for all needs of food, money, volunteer assistance, emergency housing
- Works in collaboration with:
 - Local Catholic Charities
 - Food Pantry
 - Coxsackie Community Food Pantry
 - Interim Emergency Housing Volunteer Coordinator
 - Grants, Quarantine Services, Project Manager
- Initiative: Essential need exchange in rear pews of both churches
 - Pews labeled: Toilet Paper, Hand Sanitizer, Baby Wipes and Other Items

GOAL 2: SPIRITUALITY & PRAYER

- Contact: One PT staff member (Faith Formation Coordinator) is coordinating Small Prayer Groups
 - Contact for all group facilitators
 - Contact for all wanting to join a group
 - Matches participants with facilitators, problem-solves technology obstacles
 - Works with Pastor to develop weekly prayer services
 - Adapts prayer services for groups of kids & youth
 - Creates events on social media (Stations of the Cross, prayer ideas)
 - Networks with catechists to involve kids & youth in prayer
- Sunday 9:30 AM Livestream Mass
- Social Media Associate is coordinating the parish messaging on FB & YouTube
 - Associate is producing two spiritual video messages a week for the parishes

GOAL 3: PROVIDE PASTORAL CARE FOR SICK/DYING

- Contact: One FT staff member (Director Faith Formation Coordinator) (aka “FEMA”)
 - Contact for all prayer requests
 - Collaborates with Volunteer Pastoral Care Coordinator
 - Contact for updates on condition of parishioners/community members
 - Communicates with Associate about patient conditions & Anointing needs

GOAL 4: MAINTAIN SUFFICIENT INCOME STREAM

- Contact: One FT staff member (Parish Business/Operations Manager)
 - Leading a campaign to involve 100% of parish in e-giving
 - Enrolling new e-givers (from home office)
 - In lieu of 100% participation, providing communication about envelope offering delivery to parish
 - Coordinating tasks for parish office volunteers
 - Overseeing maintenance/billing/communication issues